Major General James Wright MBA Program Admission Requirements 2020

L. MG James M. Wright Masters in Business Administration (MBA) Program.

1. Program Description: The MG James M. Wright MBA Program is a competitive, 13-month accelerated MBA degree program William & Mary (W&M) Raymond A. Mason School of Business for Active Component key developmental (KD)-complete CPTs and KD-complete MAJs from the following basic branches: AD, AG, AR, AV, CM, CY, EN, FA, LG, MI, MP, SC, CA, PO, and SF. The program requires selected officers to serve in a minimum two year follow-on utilization broadening assignment at either Headquarters, U.S. Army Training and Doctrine Command (TRADOC) (Fort Eustis); Futures & Concepts Center, U.S. Army Futures Command (Fort Eustis); or a U.S. Army Recruiting Command (USAREC) battalion staff. The MBA portion of the program requires a career acceleration module (capstone project) that puts students to work on a specified project for an organization under the counsel of a faculty member and an executive partner (general officer/senior executive) from the sponsoring organization. The MG James M. Wright MBA Program produces officers who possess the knowledge, skills, and business process expertise needed to analyze risk and return, prioritize, and recommend solutions in support of acquiring, building, and improving the Army Force. The MBA’s marketing electives ensure officers who will be assigned to USAREC for utilization possess the regional marketing, data analytics, and enhanced social media expertise needed to support USAREC in their market analysis and market penetration. IAW AR 350-1, paragraph 3-39i(2), the MG James M. Wright MBA Program is an approved CGSOC Advanced Operations Course (AOC) credentialed program. Officers selected for this program will receive credit for Intermediate Level Education (ILE) Phase II (Advanced Operations Course (AOC)) and be ILE (Military Education Level (MEL) 4) complete providing they meet the following criteria: complete ILE Common Core through a 14-week ILE satellite course or through distance learning, complete all requirements of the MG James M. Wright MBA Program and be in zone for attendance or selection for attendance at ILE.

2. ILE Statement: ILE attendance is governed by Army Regulation 350-1, Army Training and Leader Development. Officers competing for, or selected under Optimized ILE to attend a 10-month resident venue and selected for a broadening opportunity program approved for ILE Advanced Operations Course (AOC) credit, are only eligible to attend the 14-week ILE Common Core Course at a satellite location. If your broadening program timeline will not allow you to attend ILE in the academic year you are scheduled to attend, you must submit an ILE deferment or change of venue to distance learning request IAW the annual ILE MILPER message or contact your career manager for assistance.

3. Selection Process:

A. Step one: The U.S. Army Human Resources Command (HRC) will review and either approve or disapprove each request. Candidates will be told of their status within ten working days from submission of application. Officers must apply to HRC NLT 17 January 2020.

B. Step two: Candidates approved to compete by HRC (OPL-C) will immediately apply on-line (not later than 24 January 2020) to the William & Mary Raymond A. Mason School of Business for the Masters in Business Administration Program at http://mason.wm.edu/programs/full-time-mba/admissions/index.php, select “apply now”. The W&M application interface requires the officer to create a username and password. Select “full-time MBA” from the “program of interest” drop down menu and then select “MG James Wright MBA Program” from the specific degree option. There will be
only one term to select – Summer 2020. Candidates applying for future terms are not eligible to apply this far in advance as application requirements change slightly from year to year. The application fee will be waived. Fully complete the online application, including responses to two prompted essay questions, two professional online recommendations, a professional resume, academic transcripts (unofficial score reports are acceptable for admissions committee review; official transcripts are required if offer of admission is made). (Note: you may need to conduct an in-person (skype or phone interview) by invitation of the admissions committee.)

C. Step three: The Raymond A. Mason School of Business will make their admissions decision not later than 07 February 2020 and notify the candidates, TRADOC, and HRC.

D. Step four: HRC will convene a selection panel, 11 – 14 February 2020, to determine the order of merit list that will be submitted to TRADOC for final selection of scholars.

E. Step five: HRC will submit the order of merit list and applications of those approved for admission to TRADOC for final selection of up to 20 scholars. TRADOC will convene their selection panel not later than 27 February 2020.

F. Step six: HRC will notify candidates of final selection results not later than 13 March 2020. (Note: based on a thorough review of the admission packet by the Raymond A. Mason School of Business, some candidates may be offered “conditional admission” based on the successful completion of a pre-MBA Accounting and Math Program. This determination will be made based on the standardized test scores and academic transcripts. The cost for this pre-MBA Program is the responsibility of the candidate (out-of-pocket). As with any other funded MBA Program, officers will be required to maintain a 3.0 GPA. If this GPA is not maintained, the Army will terminate the officer’s attendance at the school and will recoup the money spent to date from the officer.)

4. Tenure/Location:

A. Officers will be assigned to the U.S. Army Student Detachment, Fort Jackson, SC with duty at the W&M Mason School of Business, Williamsburg, VA.

B. Program begins early July 2020 and completes approximately 13 months thereafter (early August 2021).

5. Obligations Incurred:

A. Officers incur a three-for-one active duty service obligation (ADSO) computed in days, for each day in this program, approximately 3 years and 5 months. This ADSO is served consecutively with other civilian ADSOs.

B. Following graduation, officers are to serve an immediate two year (24 month minimum) utilization at either Headquarters TRADOC, Fort Eustis, Virginia; Army Futures Command Futures & Concepts Center, Fort Eustis; or at a USAREC battalion headquarters (TBD). KD MAJs selected for the program will not be assigned to USAREC. Utilization assignment location/position will be determined by Headquarters, TRADOC.

6. Eligibility Criteria:
A. Be an Active Component, KD-complete CPT or MAJ from one of the basic branches listed in paragraph 1.

B. Have completed the Captains Career Course, and have successfully completed a KD assignment IAW DA Pam 600-3 for their rank at the time of application. CPTs must have at least one CPT KD position OER in their OMPF. MAJs must have at least one MAJ KD position OER in their OMPF.

C. Have demonstrated superior performance and have strong potential for future military service, including potential selection for senior leadership or command positions as indicated by the last three officer evaluation reports.

D. Meet Army height and weight requirements.

E. Have no adverse actions pending, not at risk for promotion or passed over for promotion to the next grade.

F. Able to complete full scholarship and utilization assignment without any interruptions.

G. Demonstrate and serve as an example of the “Warrior Ethos”.

H. Have taken the graduate record exam (GRE) or graduate management admission test (GMAT) within five years from January 2020, even if officer has a graduate degree.

I. Have a baccalaureate degree grade point average of 3.0 or better, may be waived if officer already has a graduate degree from an accredited university or officer submits a statement of academic readiness to be a graduate degree student, see format at paragraph 7 A (4). Baccalaureate GPA below 2.5 without a graduate degree will not be considered.

J. Not have a graduate degree paid for by the U.S. Army. This means the tuition and fees were solely funded by the U.S. Government. Degrees funded through Tuition Assistance (TA), Degree Completion; Cooperative Degree; Intermediate Level Education; GI Bill; or Commissioning Programs do not apply.

K. Not be competing for any other Army-sponsored program, fellowship, or scholarship, until selection is made.

L. Must not have been selected for and participated in any of the broadening opportunity programs, listed at http://www.hrc.army.mil/bop, within the last ten years. This does not include the Defense Advanced Research Projects Agency (DARPA) or the HQDA Strategic Broadening Seminars Programs.

7. How to Apply:

A. Not later than 17 January 2020 email the following to joel.d.strout.civ@mail.mil in one “Portable Document Format” (PDF) attachment. Subject title of email “Request to Compete for the 2020 MG James M. Wright, MBA Program.”:

(2) Most current DA Form 705 (Army Physical Fitness Test Score Card) and DA Form 5500 (Body Fat Content), if applicable.

(3) Copy of “official” GRE scores or “official” GMAT scores. Code for HRC is 5852, department code is 5199.

(4) Only applicants with a bachelors GPA below 3.0 and no graduate degree must submit the following: statement explaining academic readiness to be a graduate school student. Also state the circumstance(s) or why an undergraduate GPA below 3.0 was obtained (e.g. played four years of a d1 athletic sport, or switched programs, family emergency, etc.) Can be in any format. Your name/grade must be on statement. Title statement “Academic Readiness to be a Graduate School Student”.

(5) Memorandum for Record with the following information (any format): grade, name, last four of your SSN, baccalaureate degree GPA, graduate degree GPA (if applicable), GRE scores (verbal/quantitative/analytical), and the following statement: “I understand that if I am selected for a MG James M. Wright Scholarship, I will incur an active duty service obligation (ADSO) of three days for each day I am in my program and I understand that this ADSO is served consecutively with other civilian ADSOs. I also understand I will be obligated to serve an immediate two year utilization determined by Headquarters, TRADOC. I authorize the U.S. Army Human Resources Command to release all documents to anyone who may require them in connection with my nomination and or selection to a broadening opportunity program. I understand I will not be allowed to participate in the Voluntarily Transfer Incentive Program (VTIP) while I am in this program or during the 24 month utilization assignment”.

B. Your nomination will be reviewed by your career branch and HRC, Leader Development Division (OPL-C) for eligibility, availability and derogatory information. You will receive an email stating your status within 10 working days from submission.

8. Timeline:

A. Last day to submit request to compete to HRC (OPL-C): 17 January 2020.


F. HRC notifies selected scholars and confirms their acceptance: Not later than 13 March 2020.

G. Students report to W&M campus: Not earlier than 15 June 2020 and not later than 1 July 2020.

H. Required orientation on campus: 6 – 7 July 2020.

9. Points of Contact:

   A. W&M Raymond A. Mason School of Business Admission requires questions: Director of MBA Admissions, Amanda Barth, amanda.barth@mason.wm.edu or (757) 221-2944.

   B. W&M Raymond A. Mason School of Business class start date questions: Director of MBA Programs, Dr Carlane Pittman, cjpit@wm.edu or (757) 221-2296.

   C. MG James M. Wright MBA Program general questions: TRADOC G-3/5/7 Training & Leader Development Directorate, Mr. Sean Oatmeyer, sean.p.oatmeyer.civ@mail.mil or (757) 501-5714.

   D. HRC: Mr. Joel Strout at joel.d.strout.civ@mail.mil.